

QualityTrainingPortal Computer-Based Training Important Upgrade Instructions

If you are upgrading from Version 2.X, 3.X or 4.X to Version 5, your existing data (learner records, test scores, etc.) can be transferred to the new Learning Management Center (LMC). You MUST transfer the data BEFORE any learners login to the new LMC because it is not possible to merge two existing sets of data (the old LMC and the new LMC) without losing critical information. Below is how to perform an upgrade. Please call us if you have any questions.

1. Please note that the name of the courseware folder for version 5 is QTP_LMC5. The folder in the past has been called RE_LMCx.
2. Make a back-up copy of the following folders in the existing RE_LMCx folder: Admin, ProgLogs, Users.
3. Follow the [installation instructions](#) included with the program. DO NOT attempt to install the files into the existing directory for the old version of the programs (RE_LMC or RE_LMC3 or RE_LMC4). The new files must be installed to a completely different folder named QTP_LMC5. Install the Learning Management Center and all of the courses following the installation instructions.
4. Login to the new Learning Management Center by selecting Admin Admin and use the password Admin. Follow the instructions on the screen to customize the Learning Management Center. Now, license each course by launching it and going through the licensing process as instructed on the screen.
5. Once the Learning Management Center is installed and the courses are running properly, exit completely out of the Learning Management Center. Rename xxx\qtp_lmc5\admin\logging.tbk to logging_new.tbk. Now, copy the Admin, ProgLogs, and Users folders from the old (RE_LMCx) folder into the QTP_LMC5 folder. Say "OK" when asked if you want to overwrite the existing folders. Now, delete the xxx\qtp_lmc5\admin\logging.tbk file and rename the logging_new.tbk file to logging.tbk.
6. Restart the QTP Learning Management Center 5. You should see a list of your learners at the login screen. You may now login using your old login information from the version 2, 3 or 4 LMC.
7. DO NOT delete the old RE_LMCx folder until you are fully satisfied with the way that the new LMC and courses are running. Then, to delete the old RE_LMC, go to Control Panel, Add-Remove Programs (or Uninstall if Win 7). All files will be under either Resource Engineering or ResEng. Remove everything except programs that end in V5 as those are programs associated with the Version 5 courses.

Complimentary One-On-One Walkthrough

We want all of our customers to get the most from the courseware they have purchased. When you have an active Support and Upgrade Agreement in place, at any time we will be happy to walk you through installation, how the Learning Management Center works or take you through a refresher on administering the training. Just give us a call at 800-810-8326 or 802-496-5888 or email Support@QualityTrainingPortal.com.

Resource Engineering, Inc.
80 Mobus Road; PO Box 449 • Waitsfield, VT 05673
(800) 810-8326 or (802) 496-5888 • support@reseng.com
www.QualityTrainingPortal.com