


Logging In

To Login to QualityTrainingPortal click on the Learner Login button on QualityTrainingPortal.com or go to: training.qualitytrainingportal.com. You will need three pieces of information to Login: Your Corporate ID, Username and Password. These should have all been provided to you in a registration email. If your company has a direct connection from your Learning Management System to QualityTrainingPortal, you will not use the Login Screen shown here.



Quality
Training
P O R T A L

Welcome! Please Login

YOUR CORPORATE ID:

YOUR USERNAME:

YOUR PASSWORD:

[Agree to Terms of Service and Login](#)

[Retrieve Username](#) or [Reset Password?](#)

If you are having trouble logging in, please [go to our support area for help](#).

Learner Dashboard

The Learner Dashboard is the first screen you will see after you login. It will provide you with important information about your training including a list of Incomplete Courses, your Course Completion Rate and Announcements from your Training Administrator and News from QualityTrainingPortal.

Learner Dashboard

Incomplete Courses
TRAINING ASSIGNMENTS DUE

COURSE	STATUS	DATE DUE
Assigned Basic SPC	Not Started	Feb 22, 2020

[Assigned Courses](#)

Course Completion Metric

Completion Rate **100%**
% OF COMPLETED COURSES
[Learn More](#)

You May Request Courses
OUTSTANDING COURSE REQUESTS
Lean Manufacturing
[Request Courses](#)

Important announcements from your training administrator.

Important News from QualityTrainingPortal. Here you will learn about scheduled maintenance, support issues, etc.

Announcements **News**

FROM YOUR TRAINING ADMINISTRATOR

Welcome to Faslite's Training Portal for Quality!

SPC Training

Starting Training

You can start or continue training on any incomplete course by clicking on the course title in the Incomplete Courses list in the Learner Dashboard.

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Learner Dashboard

Incomplete Courses

TRAINING ASSIGNMENTS DUE

	COURSE	STATUS	DATE DUE
Assigned	Basic SPC	Not Started	Feb 22, 2020

[Assigned Courses](#)

Completed
% OF COMPL

You May
OUTSTANDING
Lean Man

Select a Course from Assigned Courses

You can also select a course from your list of assigned courses which you get to from the Your Training menu.

YOUR TRAINING

- Dashboard
- Assigned Courses**
- Request Courses

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Assigned Courses

Search

	COURSE NAME	DUE	CEUS	EST. HOURS	STATUS	COMPLETED	CERTIFICATE
Complete	5S's: Workplace Organization	Jan 28, 2020	0.5	5 Hours	Completed	Jan 15, 2020	Print Certificate
	Basic SPC	Feb 22, 2020	0.6	6 Hours	Not Started		

All the courses you are registered for will now be displayed. Click on the Course Title to go to the details for the course.

Select the Module You Wish to Launch

When you select a specific course, you will then be presented with all the modules/components of that course (1). We recommend working through the course modules in the order presented. The exception to that suggestion is that you may want to open the Reference Guide (Quick Guide for Targeted Training and Overview Courses) and that will always be the last module in the list.

The screenshot shows the course page for "8D Problem-Solving". It is divided into several sections:

- Course Description (7):** Located at the top left, it contains summary statistics: TOTAL MODULES: 3, COMPLETE / REQUIRED MODULES: 0 / 2, COMPLETE / CHALLENGES: 0 / 1, TIME TO COMPLETE: 5 HOURS, and COURSE CEU'S: 0.5. A "+" icon is visible to the right.
- Your Course Progress (8):** Located at the top right, it shows the course status as "In Progress" and lists dates: ASSIGNED: Jan 26, 2020, STARTED: Jan 26, 2020, LAST ACCESSED: Jan 26, 2020, DUE: Feb 22, 2020, and DAYS REMAINING: 30.
- Modules (1):** A section titled "LAUNCH TRAINING" containing a list of course components.
- Module Details (4):** The first module, "8D Problem-Solving", is highlighted with an "In Progress" badge. Its description states it consists of 8 lessons and should take about 4 hours. Lessons include: Use a Team Approach; Describe the Problem; Interim Containment; Define the Root Cause(s); Develop Solutions; Implement Solutions; Prevent Recurrence; Congratulate the Team. A "-" icon is to its right.
- Module Status (5):** Below the description, it shows: STATUS: In Progress, REQUIRED: Yes, CURRENT BOOKMARK: p26, and LAST ACCESSED DATE: Jan 26, 2020.
- Challenge List (6):** A table of challenges at the bottom:

Not Started	Challenge: 8D Problem-Solving	LAUNCH	+
Not Started	8D Problem-Solving Reference Guide - PDF format	LAUNCH	+

When you click on the Launch Link (2), the course will launch in a new window. Anytime you see a + (3) click it to expand the box for more information; in this case there is a description of the module (4) and info on your progress in the module (5). Color-coded badges make it easy to see your progress in the modules and the course (6). This screen also provides general info about the course (7) as well as detailed information about your course progress (8).

Select the Lesson You Wish To Go To

Typically you would want to start with the first lesson, but you can skip ahead to other lessons if you wish.

To begin your training, click on the lesson you would like to begin. Again, we recommend you work through the items in the order presented.

The screenshot displays the QualityTrainingPortal interface for the "8D Problem-Solving" course. The browser title is "8D Problem-Solving - Google Chrome" and the URL is "https://www.esplms.com/EspritLMS/lms115/61b01/safari3/index.html?aicc_url=https://www.esplms.com/EspritLMS/lms/lms_update.php&BM=p0&S".

The main content area is titled "8D Problem-Solving" and "QualityTrainingPortal". It features a "Menu" section with eight lesson buttons, each with a green speech bubble icon:

- LESSON 1: Use a Team Approach
- LESSON 2: Describe the Problem
- LESSON 3: Interim Containment
- LESSON 4: Define the Root Cause(s)
- LESSON 5: Develop Solution(s)
- LESSON 6: Implement Solution(s)
- LESSON 7: Prevent Recurrence
- LESSON 8: Congratulate the Team

A central area is labeled "OBJECTIVES". The right-hand navigation panel includes a welcome message: "Hello Anthony Welcome Back! January 29 Started: 11:22 AM". Below this is a section for "8D Problem-Solving" with a large blue box. At the bottom of the panel are playback controls (volume, play/pause, stop) and utility icons (print, book, download, info).

At the bottom of the main content area, a footer reads: "© 2000-2016 Resource Engineering, Inc."

Taking a Training Course at QualityTrainingPortal

Navigate Through the Training at Your Own Pace

There are exercises and interactive components throughout the training.

8D Problem-Solving - Google Chrome

https://www.esplms.com/EspritLMS/lms115/61b01/safari3/index.html?aicc_url=https://www.esplms.com/EspritLMS/lms/lms_update.php&BM=p0&St

8D Problem-Solving **QualityTrainingPortal**

Menu Page 1 of 113

- LESSON 1 Use a Team Approach
- LESSON 2 Describe the Problem
- LESSON 3 Interim Containment
- LESSON 4 Define the Root Cause(s)
- LESSON 5 Develop Solution(s)
- LESSON 6 Implement Solution(s)
- LESSON 7 Prevent Recurrence
- LESSON 8 Congratulate the Team

OBJECTIVES

Hello Anthony
Welcome Back!
January 29 Started: 11:22 AM

8D Problem-Solving

Roll your mouse over any of the lesson buttons to see the Lesson Objectives. Click on the lesson button to start the lesson.

Welcome! If this is the first course you are taking, we recommend that you view the Help for information icon in the navigation panel on the right. Otherwise, to begin the training, select the play button above.

Specific help on using the training courses can be found by clicking on the Information icon.

Once you have started a lesson, use the > and < arrows on the navigation panel to move through the training.

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Simply Exit When You Have Completed Your Training For The Day

A bookmark will be set that will take you right back to where you left off, the next time you launch this module.

The screenshot shows a web browser window with the URL https://www.esplms.com/EspritLMS/lms115/61b01/safari3/index.html?aicc_url=https://www.esplms.com/EspritLMS/lms/lms_update.php&BM=p0&S. The page title is "8D Problem-Solving - Google Chrome". The main content area is titled "Complex Action Plans" and "The Activity Plan". It features a list of activities with a table of their dependencies and lag times. A yellow callout box points to a mouseover icon, stating: "Many screens have additional content. Put the cursor over the mouseover icon and additional information will display on the screen." Another yellow callout box points to the "QualityTrainingPortal X" logo, stating: "When you are finished training for the day, click on the exit button wherever you are at and it will set a bookmark for you. This way the next time you return to the training you will come right back to where you left off." The table below shows the activity details:

Activity	Time to Complete (days)	Immediate Predecessor	Lag Time (days)
A. Start	—	None	—
B. Determine new layout	2	A	0
C. Order Pallet rack	1	B	0
D. Prepare warehouse	5	B	0
E. Install racks	2	C, D	15-C, 0-D
F. Select labeling	1	C, D	0
G. Order labels	1	F	0
H. Mount labels	1	G, E	5-G, 0-E
I. Fill racks	2	H	0
	—	I	—

and "End" points of the project are included in the list.

8D Problem-Solving

January 29 Started: 11:22 AM

LESSON 6
Implement Solution(s)

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When you are finished training for the day, click on the exit button wherever you are at and it will set a bookmark for you. This way the next time you return to the training you will come right back to where you left off.

Many screens have additional content. Put the cursor over the mouseover icon and additional information will display on the screen.

Your Progress is Maintained in Your Training Records

Each time that you exit a course module your records will be updated to reflect your progress.

8D Problem-Solving

Course Description



TOTAL MODULES: 3
COMPLETE / REQUIRED MODULES: 1 / 2
COMPLETE / CHALLENGES: 0 / 1
TIME TO COMPLETE: 5 HOURS
COURSE CEU'S: 0.5

Your Course Progress

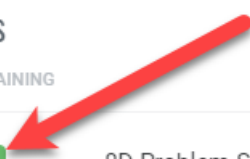
In Progress

ASSIGNED: Jan 26, 2020
STARTED: Jan 26, 2020
LAST ACCESSED: Jan 26, 2020
DUE: Feb 22, 2020
DAYS REMAINING: 30

Modules

LAUNCH TRAINING

Completed	8D Problem-Solving	LAUNCH	+
Not Started	Challenge: 8D Problem-Solving	LAUNCH	+
Not Started	8D Problem-Solving Reference Guide - PDF format	LAUNCH	+



When Your Training Is Complete

Once you have successfully completed your training, the course will be marked as complete (1) and your score and completion date will display (2). In addition, a Print Certificate link will show (3). Depending on options set by your Training Administrator, you may also be able to email the results to your administrator (4) or reset your course status (5) back to Not Started (if your company requires you recertify in this course topic each year).

5S's: Workplace Organization

Course Description

TOTAL MODULES: 5
COMPLETE / REQUIRED MODULES: 4 / 4
COMPLETE / CHALLENGES: 2 / 2
TIME TO COMPLETE: 5 HOURS
COURSE CEU'S: 0.5

Your Course Progress

1 Complete

2 COMPLETED: Jan 15, 2020
COURSE SCORE: 87%

3 [Print Course Certificate](#)

4 [E-mail course results to Training Group Administrator](#)

5 [Reset Course Status](#)

ASSIGNED: Dec 26, 2019
STARTED: Jan 03, 2020
LAST ACCESSED: Jan 15, 2020
DUE: Feb 22, 2020

Modules

LAUNCH TRAINING



Completed	Unit 1: 5S's Step-by-Step	LAUNCH	+
Completed	Unit 1 Challenge: 5S's Step-by-Step	LAUNCH	+
Completed	Unit 2: 5S Implementation	LAUNCH	+
Completed	Unit 2 Challenge: 5S Implementation	LAUNCH	+
Completed	The 5S Reference Guide - PDF Format	LAUNCH	+



When Your Training Is Complete

In your Assign Courses list, completed courses display with a Completed Badge and also show the date the course was completed as well as provide a link to print the course certificate. In addition, your Completion Rate will be updated on the Learner Dashboard to reflect the course completion.

Assigned Courses

	COURSE NAME	DUE	CEUS	EST. HOURS	STATUS	COMPLETED	CERTIFICATE
	Complete 5S's: Workplace Organization	Jan 28, 2020	0.5	5 Hours	Completed	Jan 15, 2020	Print Certificate 
	8D Problem-Solving	Feb 25, 2020	0.5	5 Hours	In Progress		
	Basic SPC	Feb 22, 2020	0.6	6 Hours	In Progress		

Completion Rate

% OF COMPLETED COURSES

100%

[Learn More](#)



When Your Training Is Complete

If your course records indicate an Access Expired date then your access will end on that date – courses purchased for individuals through our online store have Access Expired dates. If your course lists a Date Due, that is the date your Training Administrator expects you to complete the course, but you will have access to it after that time. Course Launch links may also be replaced with the word “Expired.” Links can expire for one of two reasons: 1. The Access Expires date is reached; 2. The Subscription has expired.

Quality Improvement Fundamentals

Course Description

TOTAL MODULES: 3
COMPLETE / REQUIRED MODULES: 1 / 2
COMPLETE / CHALLENGES: 0 / 1
TIME TO COMPLETE: 2 HOURS
COURSE CEU'S: 0.2

Your Course Progress

In Progress

ASSIGNED: Apr 28, 2019
STARTED: Apr 28, 2019
LAST ACCESSED: Apr 29, 2019
ACCESS EXPIRES: May 30, 2019
DAYS REMAINING: Past Due

Modules

LAUNCH TRAINING

Completed	Quality Improvement Fundamentals	Expired +
Not Started	Challenge: Quality Improvement Fundamentals	Expired +
Not Started	Quality Improvement Fundamentals Quick Guide - PDF Format	Expired +

Access Expires means you will no longer be able to launch the course after this date.

Date Due is the date your Training Administrator wants you to complete the course, but you will continue to have access to it after that if your company has a subscription.

Your Course Progress

In Progress

ASSIGNED: Jan 23, 2020
STARTED: Jan 26, 2020
LAST ACCESSED: Jan 26, 2020
DUE: Feb 22, 2020
DAYS REMAINING: 27

Expired Links can happen for two reasons:

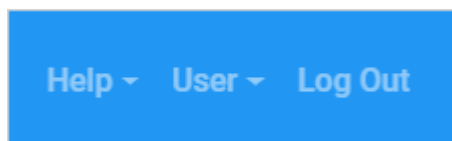
1. The course has an Access Expires Date and that date has been reached.
2. The subscription has expired.

To maintain our database, periodically we remove courses that haven't been accessed by learners in the past 24 months. If you want to have continued access to courses that show a Due Date, be sure to access the course at least once every two years so that the Last Accessed Date is current. That course will then remain in your records as long as your company has a QualityTrainingPortal Subscription.

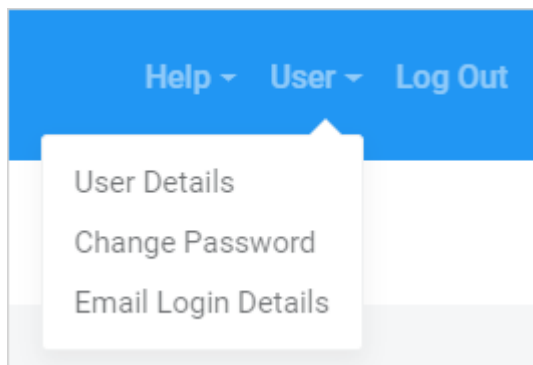


In the upper-righthand corner of the screen you will see the links to access the Help Menu, the User Menu and to Log Out.

Log Out



User Menu



Help Menu

